**VICTORIA S. AND BRADLEY L. GEIST FOUNDATION**

827 Fort Street ♦ Honolulu ♦ Hawai`i ♦ 96813-4317 ♦ (808) 566-5524

Enhancements Grant ~ Final Report Cover Sheet

The Trustees of the Geist Foundation appreciate your work and look forward to learning more about it. Your final report has two major purposes: It gives you the opportunity to describe the expenditures that were made during the grant period and examples of the impact on foster children, and it provides important information to help the Trustees assess the Foundation’s programs.

Please complete this cover sheet, attach narrative and financial reports, and email your report to: Foundations@hcf-hawaii.org in PDF form and as one attachment.

**Project information**

Grant ID# Grant amount: $ Name of organization: Website: Address: Tel:

City, State, Zip: Fax:

**Contact information for the person who prepared this report**

Name: E-mail: Title: Tel:

**Attach narrative report. Please use these headings:**

Stories Please tell the stories of three expenditures that you feel best capture your work and the impact of this program. Include child’s gender, age, referral source, expenditures, and impact on the child. Do not use real names.

Outreach How did your organization market the availability of the funds in the community? What percentage of children served were your organization’s clients, and what percentage were referrals from outside of your organization’s client base?

Challenges Were there challenges in the program during the year? Were modifications made in response? Evaluation How did you evaluate the impact of the funding? What did you learn, and will this lead to changes? Sustainability Describe any plans to sustain your program beyond this grant.

**Attach financial report. Include this information:**

Income Grant from the Geist Foundation and sources and amounts of other funds that support your program. Expenses Provide the unduplicated number of children served and the total amount expended in each category:

(1) Extracurricular activities (e.g., graduation or prom attire, field trips, athletic uniforms) (2) Hobbies, sports, and cultural activities (e.g., hula lessons, soccer registration)

(3) Intersession activities (e.g., summer camp)

(4) Facilitation of transition to adulthood (e.g., driver’s education, copy of birth certificate) (5) Quality of life enhancements (e.g., modest birthday and holiday presents, books, toys) (6) Administration fee

Also provide the total, unduplicated number of children served and the total number of children served who are not clients of the agency.

**Executive Director must sign below.** *If no Executive Director, chief compensated staff person must sign.*

I certify that this grant was used solely to purchase enhancement items and services for the benefit of legally recognized foster children under the age of 18 years who reside in Hawai`i and have not been reunited with their birth parents; and that expenditures were limited to $500 per child unless otherwise permitted in advance and in writing by the Foundation.

Signature: Date: Type or print name and title: