



Lāna'i Community Benefit Fund Funding Opportunity

Online Application Deadline: Monday, July 13, 2026, 4:00 p.m. HST

OVERVIEW

The Community Grants Program provides project or program-based funding to organizations benefitting the communities and people of Hawai'i. Specific community funds established at Hawai'i Community Foundation (HCF) support the Community Grants Program. Advisory Committees will review proposals and make grant recommendations to support projects or programs that are most consistent with the purpose and priorities of each fund.

Focus: The purpose of the Lāna'i Community Benefit Fund is to promote and enrich the lifestyle of the residents of Lāna'i.

Grant Range: \$1,000 to \$10,000 per year, subject to available funding.

Grant Period: November 2026 to October 2026

Lāna'i Community Benefit Fund

The purpose of the fund is to “promote and enrich the lifestyle of the residents of Lāna'i through the support of educational, cultural and recreational activities for the Lāna'i community with special emphasis on youth, young adults and senior citizens.” All projects must benefit the Lāna'i community. Preference will be given to projects that focus on youth, young adults or senior citizens and provide educational, cultural, or recreational activities.

TIMELINE/KEY DATES

Description	Date
Application Release	June 1, 2026
Virtual Information Session*	June 5, 2026
Application Deadline	July 15, 2026
Anticipated Notification Time Frame	November 2026

**To register for the virtual information session on June 5, 2026 at 10:00am, please email the Lead Officer, Maggie Pulver, at mpulver@hcf-hawaii.org.*

ELIGIBILITY & REQUIREMENTS

This funding opportunity is for nonprofit organizations, fiscally-sponsored organizations, community-serving groups with a charitable purpose, a program of a church, or a project of a Hawai'i DOE school.

- Applicants must be responsive to the priorities identified by the Lāna'i Community Benefit Fund as specified above.



- For organizations not physically located on Lanaʻi, letters of support and/or commitment from Lanaʻi-based partner organizations is required to be considered for funding
- Organizations currently funded by HCF with overdue final reports are not eligible to apply.
- Organizations may submit up to one application per year.

Award Information

- Grants will be for one year
- Awards will range from \$1,000 to \$10,000
- Grantees are required to submit a final report at the end of the grant term.

APPLICATION PROCESS

Online Application

Applications can be submitted online via the Hawai'i Community Foundation's Grants Portal: https://hawaiiicf.smartsimple.com/s_Login.jsp using Google Chrome or Mozilla Firefox. Applicants must log in to their account to apply; new users must register for an account. We recommend that you do not wait until the last moment to submit your application as you may experience technical difficulties. Only complete applications submitted by the deadline will be accepted; this includes completion of Organization Profiles and associated fiscal sponsorship documents, if applicable.

ORGANIZATION PROFILE

Both new and returning users must certify and submit the organization profile prior to submission of the application; re-certification is required every six months.

The Organizational Profile consists of five tabs: *Organization Information, Contact Information, Budget, Board and Certification*. To submit your organization profile, you must complete all required fields marked with an asterisk on each tab.

APPLICATION

The application consists of four tabs: *Program Overview, Program Information, Budget, and Supporting Documents & Certification*. All required fields are marked with an asterisk.

- **Program Overview:**
 - Provide general information and characteristics about the program including program title, duration, program location(s), ages and genders served, and the CHANGE sector(s) your program most closely aligns with.
 - For more information about the CHANGE framework, please visit our website <https://www.hawaiicommunityfoundation.org/change>.



- If you have a fiscal sponsor, you will be asked to identify your fiscal sponsor. Please note, your fiscal sponsor must first be registered in the Grants Portal prior to submitting your application.
- **Program Information:**
 - **Organization Description:** Describe the history and mission of the organization/program. What is the organization's experience implementing this program and staff capabilities to conduct the proposed work? *(Maximum 2,500 characters = ¾ page)*
 - **Problem or Opportunity:** Describe the need or opportunity you are trying to address and why this is critical. *(Maximum 3,000 characters = ¾ page)*
 - **Program Activities:** Describe the activities that will be completed to address the need/opportunity. Explain why you chose this approach. Provide a program timeline. Describe how your project aligns with the priority of the fund you are applying. *(Maximum 3,500 characters = 1 page)*
 - **Expected Results:** Describe what you hope to achieve and how you will measure the effectiveness of your program. *(Maximum 3,500 characters = 1 page)*
- **Budget:** Provide your total program budget, amount requested through this application, and upload a copy of your program's budget, showing income and expenses, indicating sources of income that are pending and secured.
- **Supporting Documents & Certification:** Upload the required letter(s) of support from the appropriate Lāna'i based organizations. If you are using a fiscal sponsor, please be sure that they certify your application prior to submission.

FISCAL SPONSORS

- Fiscal sponsors must have an account in the portal. Their profile must be certified and include their IRS 501(c)(3) determination letter and up-to-date financial documents. Fiscal Sponsor Agreement and Board Resolution templates can be found at this [link](#).
- Starting July 28, 2025, **fiscal sponsors will be required to certify the application before it can be submitted by the applicant.** To do so, the applicant must invite the fiscal sponsor to collaborate on the draft application. Please reference this [video](#) and our [External User Guide](#) on how to invite collaborators. The fiscal sponsor as a collaborator can then check the Fiscal Sponsor certification box under Supporting Documents & Certification.

NOTIFICATION PROCESS

Decision notifications will be sent by email to the applicant, applicant's Chief Staff or Volunteer, and if applicable, the Fiscal Sponsor contact in the HCF Grants Portal. The



decision letter will be attached to the email and available in the Grants Portal under My Application Tracker in the Active or Historical tabs.

CONTACT INFORMATION

If you have questions about this funding opportunity, please contact Maggie Pulver at mpulver@hcf-hawaii.org or phone at (808)566-5590.

For technical assistance with the Grants Portal, please submit a [support ticket](#).

Tips for Applicants

- How-to videos, the Applicant User Guide and support tickets can be found on our [website](#).
- Tool tips can be found throughout the portal. These boxes indicate exactly what information you should provide.
- Use Google Chrome or Mozilla Firefox on a computer for the best user experience.
- The online application has fillable boxes with character limits that may not match character counts in MS word. If you cut and paste your work into the application, please be sure all text is complete.
- If you have an existing organization profile and fields are not editable, please click “Update Profile”. This will move your org profile to draft and allow you to make edits. Click “Submit” to move it back to active status.