

Frequently Asked Questions (FAQ)

Artists in Residence 2026

Laila Twigg-Smith Art Fund



The following is a list of questions received from potential applicants and the responses:

QUESTION	RESPONSE
Is the artist in residence required to be a visual artist?	The artist in residence can be a visual artist, writer, musician, dancer, or other performing artist.
Can an applicant apply for funding to support more than one artist in residence?	Yes, an applicant can apply for funding to support more than one artist in residence in one application. It is important to provide the required information for each artist including their experience, the residency activities, resume or biographical profile, examples of proposed artist work, etc.
Do all program activities need to be completed by 7/30/2027?	The general grant period is 8/1/2026 – 7/30/2027. You can request a program period longer than 12 months. Within the application on the Program Overview tab for the Duration (in Months) field, include the number of months. Provide details about the program timeline in the Program Information narrative and Schedule of Residency Activities document.
There is a requirement that the residency includes a minimum of five (5) or more distinct residency activities with the artist(s) in residence and Hawai'i-based artists and/or the community. Can you share more about this requirement?	The residency activities can include exhibitions, open studios, workshops, public presentations, performances, lectures, or other public events (virtual and/or in-person). The same type of activity can be held more than once, as long as the activities are held on different dates/times. The activities should be clearly articulated in the Program Information narrative and Schedule of Residency Activities.
Budget – Are indirect costs or overhead allowed? If yes, is there a cap?	For this program indirect costs or overhead are allowed. There is not a maximum or cap. It is important to include in the budget how this amount/percentage is calculated.

<p>Regarding the Examples of Proposed Artist(s) Work, is it preferred to upload one image at a time or compile them into one file?</p>	<p>For the Examples of Proposed Artist(s) Work, upload one pdf document with at least ten (10) but no more than twenty (20) examples of work per artist which can be images and/or videos. For images, each image should be on a separate page and displayed as large as possible. Include a numbered master list of images with a brief description of each image including dimensions and media. For videos, provide one page with a link and description of each video.</p>
<p>What is the reporting requirement for grantees?</p>	<p>Grantees must submit a final report 30 days after the grant end date, including a narrative and financial report.</p>
<p>If multiple organizations are working together to host artist(s) in residence, how should they apply?</p>	<p>Multiple organizations can partner together for a residency. A lead organization should apply and submit 1 application. It is important to share about the residency partners and their roles in the Program Information narrative.</p>
<p>Can a University/College of the University of Hawai'i apply?</p>	<p>Universities/colleges in the UH system need to apply with UH Foundation as the fiscal sponsor. UH Foundation can fiscally sponsor more than one application. Please reach out to Natalie Tang at UH Foundation to discuss fiscal sponsorship. Note, there is a unique Fiscal Sponsor document that HCF has with UH Foundation, in lieu of the Fiscal Sponsor Agreement and Board Resolution.</p>
<p>I have a question regarding the artist we are considering for the residency.</p>	<p>Please reach out to Elise von Dohlen at evondohlen@hcf-hawaii.org to discuss questions about a proposed artist or residency model. A phone call or meeting may be scheduled to review alignment with the Artists in Residence 2026 Funding Opportunity.</p>