Kumulipo Showcase Travel Grants
Funding Opportunity

**Rolling online application deadline until all the funds are awarded or
by Friday, September 5, 2025, 4:00 p.m. HST**

BACKGROUND
The **Kumulipo Showcase** will be held on Sunday, September 14, 2025, on the sacred grounds of ʻIolani Palace from 5:30pm – 9:30pm. Five hālau will gather to chant the Kumulipo to honor Queen Liliʻuokalani during the month of her birth. This free event coordinated by Wai Ola invites the community to celebrate the Queen's enduring legacy, including her historic translation of the Kumulipo. With over 500 guests expected in-person and hundreds more joining virtually, this gathering will be a moving and unforgettable experience - a rare opportunity to hear the ancient words of the Kumulipo come to life. Registration for the event is available here. Attendees can also tour ʻIolani Palace for free as part of the Kamaʻāina Sunday program from 9:00am – 2:00pm.

OVERVIEW
We believe that change can happen when we understand the challenges in front of us and work together to find and implement equitable solutions to those challenges. Established by Hawaiʻi Community Foundation (HCF), the CHANGE Framework identifies six essential sectors, or areas, that affect the overall well-being of these islands and people. Through community engagement, a vision for the Arts and Culture Sector was created. We envision a Hawaii where:

Opportunities to practice and participate in arts and culture are inclusive and accessible to everyone, from keiki to kūpuna. The perpetuation of Hawaiʻi's diverse cultures, including indigenous knowledge and practices, strengthens connections between people and place. Arts and culture experiences are recognized as essential to community well-being, advancing social change, and fostering a healthier community in Hawaiʻi.

In alignment with the vision to increase access to arts and culture in Hawaiʻi including indigenous knowledge and practices, this Funding Opportunity will award travel grants to organizations to increase access to the Kumulipo Showcase. This Funding Opportunity is targeted to reach individuals that experience barriers or challenges to accessing this event in person, including those living in rural communities.

ELIGIBILITY & REQUIREMENTS
- Hawaiʻi nonprofit organizations that are 501(c)(3) IRS tax exempt organizations.
- Organizations currently funded by HCF with overdue final reports are not eligible to apply.
- Grant funding can support travel expenses for program participants and staff/volunteers.
- Grant funding can be used for travel expenses including airfare, ground transportation, lodging, food, and other travel costs related to attending the Kumulipo Showcase.
- Applicants proposing to travel with youth must have a comprehensive Child Protection Policy including staff and volunteer background checks and procedures so that one staff or volunteer will not be alone with a child at any time. If your plans involve an overnight stay, appropriate policies for chaperones and sleeping arrangements must be in place. Written permission from

the youths' guardians must be received prior to travel. A copy of these policies is not required to be submitted with the application but must be provided if requested by HCF.

AWARD INFORMATION
- **Funding:** Grant awards will be up to **$3,000** per organization. A total of **$30,000** is available for this Funding Opportunity. Applications will be accepted and reviewed on a rolling basis until all the funds are awarded or by **Friday, September 5, 2025, 4:00 p.m. HST**.
- **Reporting:** Grantees will be required to submit a final narrative and financial report to share the impact of the travel grant and event on participants.

APPLICATION PROCESS
Online Application
This application is available for online submission through the Hawaiʻi Community Foundation's Grants Portal. New users may register for an account here https://hawaiicf.smartsimple.com/s_Login.jsp. Registered users may log in to their account to submit an application. Please give yourself adequate time before the submission deadline to access the system and familiarize yourself with the application process and requirements. Please reference our Applicant User Guide for further instructions.

Instructions
- Only complete and timely applications will be accepted.
- The online application has fillable boxes with character limits. The character counts in MS Word may not match the character counts in the application. If you cut and paste your work into the application, please be sure your text fits the space provided.
- The online application accepts diacritical markings in written ʻŌlelo Hawaiʻi (Hawaiian language).

ORGANIZATION PROFILE
As part of the online application your organization profile must be certified prior to submission of grant applications and must be certified every 6 months. Information needed to complete your organization's profile includes, but is not limited to, the following:
- IRS 501(c)(3) determination letter (not required if previously applied to the Foundation)
- Number of full-time, part-time, or regular volunteer staff
- Organization Mission
- Service Location(s)
- Types of services provided (including age, gender, and target populations served)
- Financial Statements
  - Annual Operating budget for current year
  - Income statement (or profit/loss statement) for the most recently completed fiscal year
  - Balance sheet for the most recently completed fiscal year
  - Audited financial statements are preferred but not required
  - Local units of national organizations must submit local unit financial information
- Board of Directors List

APPLICATION

The application consists of 4 tabs. Information needed to complete your application includes, but is not limited to the following:

1. **Program Overview**:
   - o Provide general information and characteristics about the program including program title, duration, program location(s), ages and genders served, and the CHANGE sector(s) your program most closely aligns with.
   - o For more information about the CHANGE framework, please visit our website https://www.hawaiicommunityfoundation.org/change.

2. **Program Information**: Provide a short narrative response (~5-6 sentences) for each question:
   1. Share about the participants that the travel grant will support to attend the Kumulipo Showcase.
   2. Share about the need for the travel grant and any barriers participants experience in accessing this event in person.
   3. Describe how many people will benefit from the travel grant and the expected impact of the Kumulipo Showcase on participants.
   4. Describe the expenses the travel grant will support as reflected in the program budget.

3. **Budget**:
   - o Provide the amount requested through this application. Note the limit of $3,000.

4. **Supporting Documents & Certification**:
   - o Upload a Program Budget showing:
     - Anticipated income including source, amount, restrictions, and whether secured or pending.
     - Anticipated expenses including overall expenses, and expenses for which this grant, if awarded, will be used.
     - *Applicants are strongly recommended to use the Kumulipo Program Budget template available in the Grant Portal's Resources section.*
   - o Complete the certification.

Note, to support our validation and verification process, organizations less than one year old and/or first-time applicants to HCF, may be requested to submit references during the evaluation process.

CONTACT INFORMATION

If you have questions about this funding opportunity, please contact Elise von Dohlen of the Hawai'i Community Foundation at 808-566-5585 or by email at evondohlen@hcf-hawaii.org.

For technical assistance with the online application process, please submit a support ticket at https://www.hawaiicommunityfoundation.org/web/support-tickets.