

# VICTORIA S. AND BRADLEY L. GEIST FOUNDATION

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## **Family Strengthening and Prevention Final Report (or Progress Report) Cover Sheet**

The Trustees appreciate your work and look forward to learning more about it. Your final report provides important information that helps the Trustees to evaluate the Foundation's programs. Your candor about what worked and why -- and what didn't work and why not -- makes your report valuable and appreciated.

Your report is due no later than 13 months after the date of your grant award letter. The Foundation does not accept proposals from organizations with overdue reports.

Please complete this cover sheet, attach the narrative, an updated tracking matrix and final financial reports, and upload the PDF document to the grant portal "Reporting" section for this award. Direct questions to Kehau Meyer, Senior Program Officer at 808-566-5537 or by email at [kmeyer@hcf-hawaii.org](mailto:kmeyer@hcf-hawaii.org).

<b>Organization information</b>		
Organization Name:		
<b>Contact information for the person who prepared this report</b>		
Name:	E-mail:	
Title:	Tel:	
<b>Project information</b>		
Grant ID#	Grant amount: \$	Date of award letter:
Project title:		
<b>Attach financial and narrative reports</b>		
<input type="checkbox"/> Financial report: Provide original project budget shown in your grant application Show all actual project income and expenditures Indicate expenses for which this Geist Foundation grant was used.		
<input type="checkbox"/> Narrative report: Describe the issue or opportunity addressed Provide the number of families served by the project, including demographics by age of children (0-5, 6-10, 11-18, etc). Describe the activities conducted and the services delivered, including quantities and numbers of children and adults participating. Explain any changes from the activities described in your grant application. (You must use the grant only for the purpose stated in the grant award letter.) Describe what happened as a result of the efforts, including any differences between these results and the expected results described in your grant application. Describe challenges encountered, unexpected benefits, and lessons learned. Describe future plans for these efforts.		